DATE: October 2026

SUBJECT: Call for Nomination – Dental Hygiene Accreditation Review Committee

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CDAC is looking for one (1) committee member to serve a three-year term on our Dental Hygiene Accreditation Review Committee, effective 2027-2029. The committee is responsible for reviewing accreditation survey reports, progress reports and other requests for Dental Hygiene programs.

We are filling the following role:

- **One (1) dental hygiene educator from a CDAC accredited program** to serve on the Dental Hygiene Accreditation Review Committee

Committee Activities

- Review accreditation survey reports and progress reports for Dental Hygiene programs to determine the need for additional documentation and establish a final decision on the accreditation status of programs
- Review annual program review submissions and other related materials
- Review applications for accreditation from new programs

Qualifications

Required Qualifications:

- Subject matter expertise in the Dental Hygiene discipline, demonstrated through relevant education, professional qualifications, and professional or academic experience
- Ability to meet the level of commitment outlined below

Desirable Qualifications:

- Previous or current experience in formal evaluation techniques
- Indigenous cultural safety and humility training
- Equity, diversity, inclusion, and accessibility training
- Previous experience with a regulatory body

- Previous experience with accreditation
- Previous experience as a CDAC surveyor
- Bilingualism in French/English is a strong asset
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Commitment

Committee members must:

- Be able to evaluate an educational program objectively in terms of such broad areas as curriculum, faculty, facilities, student evaluation and outcomes assessment
- Demonstrate fairness, impartiality, and confidentiality when carrying out committee duties
- Commit four (4) to eight (8) days per year to Committee activities, including training, comprehensive review of print and electronically delivered materials
- Have access to reliable internet and appropriate technology to participate in virtual meetings
- Be available to meet with the Committee virtually a minimum of four times annually

Who can apply?

This opportunity is open to all who meet qualifications noted above.

Expenses and Compensation

Committee members receive an honorarium for their participation in meetings. Meetings usually take place virtually. If in-person meetings are required, committee members may claim expenses, including travel, accommodation, and honoraria for attending meetings.

If you're interested in joining the Committee

Please provide the following:

- The completed nominations form, available at https://www.cdaccadc.ca/about/get-involved/
- A copy of your current resume
- A letter of interest outlining how your skills match the requirements
- Two letters of reference
- Please note an interview with CDAC staff will be conducted virtually as part of our review process

All documents must be submitted to the attention of Georgia Cameron at cdac@cdaccadc.ca by **November 2nd, 2026**, to be considered by the CDAC Governance and Nominations Committee.